

# AUDIT REPORT

OF

## **DARABAR SAHITYA SANSAD (DSS)**

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

FOR THE YEAR ENDED ON  
**31ST MARCH, 2016**

: AUDITORS :

**SANJEEB KUMAR & ASSOCIATES**  
CHARTERED ACCOUNTANTS,  
475, ESEN DEN, ASIANA PLAZA ENTRY,  
KHANDAGIRI, AIGINIA, BHUBANESWAR-19  
ODISHA, INDIA,

**Independent Auditors' Report**  
**to the Management of Darbar Sahitya Sansad.**

*Report on the Financial Statements*

We have audited the accompanying financial statements of **DARABAR SAHITYA SANSAD (DSS)** (An Organization registered under the Society registration Act, 1860), Functioning At-Sodhua, Po-Dalakasoti, Via-Balipatna, Dist-Khurda, Odisha, India, which comprise the Balance Sheet as at **31st, March 2016**, the statement of Income and Expenditure, Receipt & Payment account for the period from **01.04.2015** to **31.03.2016** and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and the Receipt & Payment of the Society in accordance with the accounting principles generally accepted in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

*Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of the material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



*Continued*

DARABAR SAHITYA SANSAD AUDIT REPORT F.Y.2015-16, PAGE-2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give a true and fair view in conformity with the accounting principles generally accepted in India, subject to the issues as expressed in para 1 to 5 in the notes of accounts

- a) In the case of the Balance Sheet, the state of affairs of the Society as at 31<sup>st</sup> March, 2016
- b) In the case of the Statement of Income and Expenditure, the excess of income over expenditure for the year ended on that date.
- and
- c) In the case of Statement of Receipt and Payment account, the movement of cash during the period for the year ended on that date.

**We Report that :**

- a. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
- b. In our opinion proper books of account as required by law have been kept by the Society so far as appears from our examination of those books.
- c. The Balance Sheet and Statement of Income and Expenditure deal with by this Report are in agreement with the books of account.

CA. Sanjeeb K.Mohanty  
Partner.  
Membership No- 054142  
Firm Registration No.319055E  
Bhubaneswar, Written on 17<sup>th</sup> October, 2016



## DARABAR SAHITYA SANSAD (DSS)

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

### BALANCE SHEET AS ON 31ST MARCH 2016

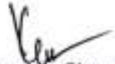
<u>LIABILITIES</u>		<u>AMOUNT (Rs)</u>	<u>ASSETS</u>		<u>AMOUNT (Rs)</u>
<b>CAPITAL FUND</b>			<b>FIXED ASSETS</b>		
As per last Balance Sheet	1,474,633.86		(As per Schedule -III)		1,159,189.45
Add : Excess of Income over expenditure	160,229.99	1,634,863.85			
<b>TEMPORARY RESTRICTED FUND</b>			<b>CURRENT ASSETS</b>		
Unspent Grant (As per Schedule - I)		3,803,503.00	<b>LOANS &amp; ADVANCES</b>		
<b>LOAN LOSS RESERVE</b>			SHGs loan & Insurance receivable		1,083,225.00
(Provision for Doubtful Debt)		104,584.00	(As per Schedule - IV)		
<b>INTEREST FREE HAND LOAN</b>			Tax deducted at source		351.00
As per last Balance Sheet	527,525.00		Program Advance		40,000.00
Less : Repayment during the year	340,000.00	187,525.00	Security Deposit (Omfed)		2,500.00
<b>CURRENT LIABILITIES AND PROVISION</b>			Security Deposit (Telep.)		2,500.00
(As per Schedule - II)		688,431.85	Closing Cash & Bank Balance		4,131,142.25
			(As per Schedule - V)		5,259,718.25
		<u>6,418,907.70</u>			<u>6,418,907.70</u>

The above Balance Sheet, to the best of my/our belief contains a true account of the fund and liabilities and properties and assets of the Organisation as on 31.03.2016

As per our separate report of even date.

CA. Sanjeeb K. Mohanty  
Partner



  
Kedareshwar Choudhury  
Secretary

Secretary  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016.**

<u>EXPENDITURE</u>	<u>AMOUNT (Rs)</u>	<u>INCOME</u>	<u>AMOUNT (Rs)</u>
To MADHYAM / Empowering Women Vegetables Growers Cooperatives(EWVGC)	419,929.00	By Grant-in-aid (As per Schedule - I)	4,540,708.00
To Consultancy fees	2,500.00	By Service charges	317,093.63
To Bank charges	654.00	By Bank Interest	62,399.00
To MADHYAM / Empowering Women Vegetables Growers Cooperatives(MKSP)		By Membership fees	6,300.00
- Program and Administrative	886,250.00	By Sale of Agricultural product	31,800.00
To JAMSETJI TATA TRUST/Migrant Population		By Sale of old scrap	13,500.00
- Program and Administrative	2,573,604.00	By Community contribution	32,300.00
To RATAN TATA TRUST/Development of Black Dhokra		By Craft sale	86,421.00
- Program and Administrative	442,423.00	By Staff contribution	126,800.00
To General Fund expenses		By Insurance Commission	1,110.00
- Programme exp. 30,373.00		By Interest on TDS	6.00
- Administrative exp. 489,304.64	519,677.64		
To Depeciation	169,470.00		
To Audit fees	43,700.00		
To Excess of income over expenditure	160,229.99		
	<u>5,218,437.63</u>		<u>5,218,437.63</u>

The above Income and Expenditure Account, to the best of my/our belief contains a true account of all the income and expenditure of the Organisation for the year ended on 31.03.2016.

As per our separate report of even date

CA Sanjeeb K. Mohanty  
Partner



*Kedareswar Choudhury*  
Kedareswar Choudhury  
Secretary

**Secretary**  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

**CONSOLIDATED RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016.**

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By MADHYAM/Empowering Women Vegetables Growers Cooperatives(EWVGC)	419,929.00
- Cash-in-hand	11,960.32		
- Cash-at-bank	2,674,567.94		
- Fixed deposits	<u>27,000.00</u>	By Audit fees	12,160.00
	2,713,528.26		
To Grant-in-aid		By Consultancy fees	2,500.00
- Foreign	421,929.00		
- Indian	<u>6,028,850.00</u>	By Bank charges	654.00
	6,450,779.00		
To Bank Interest		By MADHYAM/Empowering Women Vegetables Growers Cooperatives(MKSP)	
- Foreign	3,515.00	- Program and Administrative	1,086,250.00
- Indian	<u>58,884.00</u>		
	62,399.00		
To Service charges	317,093.63		
To Membership fees	6,300.00	By JAMSETJI TATA TRUST/Migrant Population	
To Sale of Agricultural product	31,800.00	- Program and Administrative	3,000,979.00
To Sale of old scrap	13,500.00		
To Community contribution	32,300.00	By RATAN TATA TRUST/Development of Black Dhokra	
To Craft sale	86,421.00	- Program and Administrative	583,573.00
To Staff Contribution	126,800.00		
To Insurance Commission	1,557.00	By General Fund expenses	
To TDS Refund		- Programme exp.	30,373.00
- Pricipal	194.00	- Administrative exp.	489,304.64
- Interest	<u>6.00</u>	- Fixed Assets	46,245.00
	200.00	- Programe Advance	40,000.00
To Loan refund from SHGs	340,525.00	- Tax Deduted at source	93.00
		- Hand loan refund	<u>340,000.00</u>
			946,015.64
		By Closing balance	
		- Cash-in-hand	11,362.32
		- Cash-at-bank	4,092,779.93
		- Fixed Deposit	<u>27,000.00</u>
			4,131,142.25
	<u>10,183,202.89</u>		<u>10,183,202.89</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Organisation for the period from 01.04.2015 to 31.03.2016

As per our separate report of even date

CA Sanjeeb K. Mohanty,  
Partner



*Kedareswar Choudhury*  
Kedareswar Choudhury  
Secretary

**Secretary**  
Darabar Sahitya Sansad


**DARABAR SAHITYA SANSAD (DSS)**

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**RECEIPT & PAYMENT ACCOUNT RELATING TO FOREIGN CONTRIBUTION FOR  
THE PERIOD FROM 01.04.2015 TO 31.03.2016.**

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By MADHYAM/Empowering Women Vegetables Growers Cooperatives(EWVGC)	419,929.00
- Cash-in-hand			
- Cash-at-bank	<u>32,706.70</u>	By Audit fees	12,160.00
To Grant-in-aid		By Consultancy fees	2,500.00
- Madhyam	421,929.00	By Bank charges	654.00
To Bank interest	3,515.00	By Closing Balance	
		- Cash-at-bank	<u>22,907.70</u>
	<u>458,150.70</u>		<u>458,150.70</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the program for the period from 01.04.2015 to 31.03.2016

  
Kedareshwar Choudhury  
Secretary

**Secretary**  
Darabar Sahitya Sansad

As per our separate report of even date.

CA. Sanjeeb K. Mohanty  
Partner



**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
 ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

RECEIPT & PAYMENT ACCOUNT RELATING TO "EMPOWERING WOMEN OF VEGETABLE GROWERS CO-OPERATIVES(EWVGC)"  
 SUPPORTED BY AWO THROUGH MADHYAM FOUNDATION FOR THE PERIOD FROM 01.04.2015 TO 31.12.2015

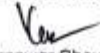
<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>		<u>AMOUNT (Rs)</u>
To Opening Balance	Nil	By <b>House hold level income enhanced</b>	
		- On farm orientation by CRP to vegetable	28,800.00
To Grant-in-aid	299,881.00	By <b>Social Security of women farmers</b>	
		- Coopearative management	18,000.00
		- District Level Cordination Meeting	17,295.00
		- Field level Training to SHG & Cooperative	12,217.00
		By <b>Gender Based discrimination</b>	
		- Organizing of sensitization training at field	8,066.00
		- 1.3.3- Awareness programme for male	7,865.00
		By <b>Local Personnel</b>	
		- Programme Manager (PNGO) Parttime -	59,400.00
		- Paraprofessional/CE of the cooperative	61,416.00
		- Accountant (PNGO) Part time -30%	37,800.00
		- Staff Insurance	1,440.00
		By <b>Project Infrastructure</b>	
		- Office Running Cost (PNGOs)	22,242.00
		- Vehicle running cost (PNGOs)	12,770.00
		- Monitoring	6,970.00
		- State level Workshop on at IDCOL ( Cooperative)	5,600.00
		By Closing Balance	Nil
	<b>299,881.00</b>		<b>299,881.00</b>

T The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the program for the period from 01.04.2015 to 31.12.2015.

As per our separate report of even date.

CA. Sanjeeb K. Mohanty  
 Partner



  
 Kedareshwar Choudhury  
 Secretary

**Secretary**  
 Darabar Sahitya Sansad




**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
 ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

RECEIPT & PAYMENT ACCOUNT RELATING TO EMPOWERING WOMEN OF VEGETABLE GROWERS CO-OPERATIVES(EWVGC)\*  
 SUPPORTED BY AWO THOUGH MADHYAM FOUNDATION FOR THE PERIOD FROM 01.01.2016 TO 31.03.2016

<u>RECEIPT</u>	<u>AMOUNT (Rs.)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs.)</u>
To Opening Balance	Nil	By <b>House hold level income enhanced</b>	
		- On farm orientation by CRP to vegetable growers	10,800.00
To Grant-in-aid	122,048.00	By <b>Social Security of women farmers increased</b>	
		- District Level Cordination Meeting	21,200.00
		By <b>Gender Based discrimination minimized and role of women in decision making enhanced</b>	
		- Organizing of sensitization training at field level on social issues	4,015.00
		- Awareness program for street play	14,160.00
		By <b>Local Personnel</b>	
		- Programme Manager (PNGO) Parttime -50%	20,790.00
		- Paraprofessional/CE of the cooperative (PNGO) part time	21,528.00
		- Accountant (PNGO) Part time -30%	13,230.00
		By <b>Project Infrastructure</b>	
		- Office Running Cost (PNGOs)	7,819.00
		- Vehicle running cost (PNGOs)	4,306.00
		- Monitoring	2,200.00
		By <b>Closing Balance</b>	
		- Cash-at-bank	2,000.00
	<u>122,048.00</u>		<u>122,048.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of program for the period from 01.01.2016 to 31.03.2016.

  
 Kedareshwar Choudhury  
 Secretary

**Secretary**  
 Darabar Sahitya Sansad

As per our separate report of even date.

CA. Sanjeeb K. Mohanty  
 Partner



**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

**RECEIPTS & PAYMENTS ACCOUNT RELATING TO INDIGENEOUS CONTRIBUTION FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016.**

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By MADHYAM/Empowering Women Vegetables Growers Cooperatives(MKSP)	
- Cash-in-hand	11,960.32	- Program and Administrative	1,086,250.00
- Cash-at-bank	2,641,861.24		
- Fixed deposits	<u>27,000.00</u>	By JAMSETJI TATA TRUST/Migrant Population	
	2,680,821.56	- Program and Administrative	3,000,979.00
To Grant-in-aid		By RATAN TATA TRUST/Development of Black Dhokra	
- Indian	<u>6,028,850.00</u>	- Program and Administrative	583,573.00
To Bank Interest		By General Fund expenses	
- Indian	<u>58,884.00</u>	- Programme exp.	30,373.00
	58,884.00	- Administrative exp.	489,304.64
To Service charges	317,093.63	- Fixed Assets	46,245.00
To Membership fees	6,300.00	- Programe Advance	40,000.00
To Sale of Agricultural product	31,800.00	- Tax Deduted at source	93.00
To Sale of old scrap	13,500.00	- Hand loan refund	<u>340,000.00</u>
To Community contribution	32,300.00		946,015.64
To Craft sale	86,421.00	By Closing balance	
To Staff contribution	126,800.00	- Cash-in-hand	11,362.32
To Insurance Commission	1,557.00	- Cash-at-bank	4,069,872.23
To TDS Refund		- Fixed Deposit	<u>27,000.00</u>
- Pricipal	194.00		4,108,234.55
- Interest	<u>6.00</u>		
To Loan refund from SHGs	340,525.00		
	<u>9,725,052.19</u>		<u>9,725,052.19</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Organisation for the period from 01.04.2015 to 31.03.2016.

As per our separate report of even date.

CA Sanjeeb K. Mohanty  
Partner



Kedareswar Choudhury  
Secretary

**Secretary**  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**


RECEIPTS & PAYMENTS ACCOUNT RELATING TO "EMPOWERING WOMEN VEGETABLE GROWERS(MKSP) IN THE KHURDA DISTRICTS OF ODISHA" SUPPORTED BY MADHYAM FOUNDATION, BHUBANESWAR FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance	Nil	By	
		- Profiling of Mahilakisan	2,250.00
		- Training on group management & Book keeping of SHG(For group leaders )	15,050.00
		- Hand holding support for promotion & Strengthening of Producer Groups /SHGs	8,810.00
To Grant-in-aid	1,212,850.00	- Registration exp of Vegetable growers Cooperative	5,930.00
		- Furniture support for Cooperative	10,000.00
		- Training on soil testing & Crop Planning ( <i>Training on soil testing and soil health management</i> )	4,200.00
		- Training on soil health management with organic ways of vegetable cultivation( <i>crop plang &amp; organic ways of veg cultivation</i> )	6,290.00
		- TOT on seed selection, treatment & preservation, grading sorting and interpreservation of vegetables	4,260.00
		- Integrated training to land less farmers on backyard Goatery	5,800.00
		- Exposure visits of CRPS to Immersion	30,690.00
		- Exposure visit of Community to	14,850.00
		- Service charges to PRP	330,000.00
		- Service charges to Para professional	204,000.00
		- Reivew meeting of CRPs	14,300.00
		- Hiring charges of Cooperative building	8,000.00
		- Support of hand hoe @ 1 per each Producer (vegetable )	47,000.00
		- Grant Support for purchasing of soil testing kits	20,000.00
		- Grant Support for "O" energy House hold Cold chamber for 3000 Vegetable	72,000.00
		- Grant support for purchasing of weight Measures to producer groups	66,250.00
		- Base line survey	4,150.00
		- Public information disclosure	25,000.00
		- Social Audit	15,420.00
		- Facilitation and management of MIS	170,000.00
		By Closing Balance	1,085,250.00
		- Cash-at-bank	126,600.00
			1,212,850.00
	<b>1,212,850.00</b>		<b>1,212,850.00</b>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2015 to 31.03.2016  
As per our separate report of even date

CA Sanjeeb K. Mohanty,  
Partner



  
**Secretary**  
**Darabar Sahitya Sansad**

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

RECEIPTS & PAYMENTS ACCOUNT RELATING TO " DEVELOPMENT OF BLACK DHOKRA CRAFT CLUSTER IN BARKHAMBA VILLAGE OF BALIGUDA BLOCK IN KANDHAMAL DISTRICT" SUPPORTED BY SIR RATAN TATA TRUST FOR THE PERIOD OF 1ST JANUARY,2016 TO 31ST MARCH 2016.

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance	Nil	By Project Coordinator	60,000.00
		By Project Supervisor	50,000.00
To Grant-in-aid	2,000,000.00	By Project Manager (Part Time)	45,000.00
		By Accountant (Part Time)	45,000.00
		By Motor Cycle for Filed	84,650.00
		By Desktop /Laptop ,Printer	53,000.00
		By Field Office Furniture, Fixture	23,500.00
		By Baseline Study & Inception Report	67,050.00
		By Skill Upgradation Trg Prg	65,920.00
		By Project Launching Event	26,407.00
		By Travel to Trg. Fuel &Main	22,175.00
		By Travel to Monitor Proj.Site	8,200.00
		By Advertisement & Recruitment Process	2,000.00
		By Filed Office Rent	15,000.00
		By Electricity at Filed Office	1,720.00
		By Telephone, Internet & Postage	3,336.00
		By Printing & Stationaries	6,075.00
		By Repair & Maintenance	4,700.00
		By Overhead expenses	19,840.00
		By Closing Balance	583,573.00
		- Cash-at-bank	1,416,427.00
	<u>2,000,000.00</u>		<u>2,000,000.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Programme for the period from 01.01.2016 to 31.03.2016

As per our separate report of even date

CA Sanjeeb K. Mohanty  
Partner



*V*  
Kedareswar Chaudhury  
Secretary

**Secretary**  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

RECEIPTS & PAYMENTS ACCOUNT RELATING TO "BIDESIA-2 UNDER THE TATA TRUST MIGRANT SUPPORT PROGRAM  
SUPPORTED BY JAMSETJI TATA TRUST FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016.

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By PERSONNEL	
- Cash-at-bank	2,495,232.00	- Program	
To Grant-in-aid	2,576,000.00	- Programme manager	328,000.00
To Bank Interest	41,463.00	- Centre Coordinator	196,800.00
		- Field Officers	393,600.00
		- MIS Assistant	164,000.00
		- Health & Livelihood officer	196,800.00
		- Accounts Officer	186,000.00
		<b>By CAPITAL COST</b>	<b>1,465,200.00</b>
		- Digital camera	13,700.00
		<b>By PROGRAM COST</b>	<b>13,700.00</b>
		- Panchayat level Special camps	38,800.00
		- PRI Awareness camps	25,450.00
		- Printing of Outreach materials	10,490.00
		- Wall Painting	16,000.00
		- Participation in Iqcal Melas & Fairs	10,610.00
		- Bank Account opening / Credit linking	4,250.00
		- Insurance linkage	4,320.00
		- Management and Financial literacy trg. to collective leaders	9,600.00
		- Exposure to Collective Leaders	14,872.00
		- Financial Literacy and leadership Trg to women SHG leaders	50,960.00
		- Short term skill training in Household Enterprises(women)	105,135.00
		- Household Enterprise	49,920.00
		- Community Health Counsellors(14)	159,600.00
		- Health Awareness & Counselling Camps for left behind women	54,750.00
		- MCH,RCH and Counselling training for Women Health Counsellors	38,040.00
		- Annual health convention of women SHGs	20,826.00
		- Occupational Health awareness& Blood grouping Camps for Migrants	31,500.00
		- Skill counselling camps	23,000.00
		- Skill Training in Driving	80,130.00
		- Skill Training in Electrician & Motor	80,525.00
		- Skill Training in Mobile Repairing	79,680.00
		- Study on Employment need &opportunities of Returnee Migrants	7,250.00
		- Legal Aid clinics	32,150.00
		- Training & Exposure to Project staff	51,874.00
		- Inter Organisational Learning	21,833.00
		- Emmergency Labour Rescue fund	3,551.00
		- Printing of Lessons learnt,Case studies and project Report	10,000.00
		- Destination survey & Linkage	9,237.00
		- Block level stakeholders advocacy workshop on migration issues and	8,540.00
		- District level stakeholders advocacy workshop on migration issues and	13,890.00
			<b>1,066,783.00</b>



  
**Secretary**  
**Darabar Sahitya Sansad**

**DARABAR SAHITYA SANSAD (DSS)**  
REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

By OVERHEAD COST		
- Travel for 1 Kendra & central office	159,906.00	
- Stationery, telephone, postage, internet	64,990.00	
- House rent for 1 kendra	80,000.00	
- Electricity, water & maintenance	81,182.00	
- Repair & Maintenance of vehicles and Computers	33,790.00	
- Audit fees	10,000.00	
- Mediclaim/Accidental Insurance	45,428.00	455,296.00
By Loan refund to General Account		93,240.00
By Closing Balance		
- Cash-in-hand	5,279.00	
- Cash-at-bank	2,013,197.00	2,018,476.00

5,112,695.00


5,112,695.00

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2015 to 31.03.2016.

As per our separate report of even date

CA. Sanjeeb K. Mohanty,  
Partner



  
**Secretary**  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

**RECEIPT & PAYMENT ACCOUNT RELATING TO "GENERAL FUND" FOR THE PERIOD FROM 01.04.2015 TO 31.03.2016.**

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By Programme Expenses	
- Cash in hand	11,960.32	- Handicraft product exp	30,373.00
- Cash at bank	144,754.24	By Administrative Expenses	
- Fixed deposit	<u>27,000.00</u>	- Salary staffs	175,394.00
	183,714.56	- Office Rent	135,000.00
To Grant-in-aid		- Electricity charges	3,500.00
- NABARD	240,000.00	- Bank charges	5,388.64
To Service charges from		- Fuel and maintenance	57,496.00
- Usha Silai	20,000.00	- Travelling exp (CRAFT)	3,668.00
- EPC(Rang De)	<u>297,093.63</u>	- Contingencies	16,619.00
	317,093.63	- Foundation Day Exp.	7,832.00
To Bank Interest	17,421.00	- Telephone, Stationary & postage	18,625.00
To Membership Fees	6,300.00	- Repair & maintenance of Building	21,056.00
To Sale of Agriculture product	31,800.00	- Diwali & dushhera exp	8,135.00
To Sale of old scrap	13,500.00	- Agriculture Exp	6,960.00
To Community contribution	32,300.00	- Meeting exp	16,250.00
To Staff contribution	126,800.00	- Vehicle insurance	<u>13,381.00</u>
To Craft sale	86,421.00		489,304.64
To Loan Return from JTT Project	93,240.00	By Fixed Assets	
To Insurance Commission	1,557.00	- Purchase of Furniture	<u>46,245.00</u>
	1,557.00		46,245.00
To TDS Refund		By Programe Advance	40,000.00
- Pricpal	194.00	By Tax Deduted at source	93.00
- Interest	<u>6.00</u>	By Hand loan refund	340,000.00
	200.00		
To Fund transferred from DC(H) proj	1,875.00	By Closing Balance	
To Loan refund from SHGs	340,525.00	- Cash in hand	6,083.32
	340,525.00	- Cash at bank	513,648.23
		- Fixed deposits	<u>27,000.00</u>
			546,731.55
	<u>1,492,747.19</u>		<u>1,492,747.19</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2015 to 31.03.2016

As per our separate report of even date

CA. Sanjeeb K. Mohanty  
Partner



*(Signature)*  
**Secretary**  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**  
REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**SCHEDULE - I**

**TEMPORARY RESTRICTED FUND/UNSPENT GRANT AS ON 31.03.2016**

	<u>AMOUNT (Rs)</u>
Opening Balance as on 01.04.2015	2,093,432.00
Add: Grant in aid received during the year 2015-16	<u>6,450,779.00</u>
Less Grant receivable(Madhyam MKSP)	<u>200,000.00</u>
<b>TOTAL</b>	<b><u>8,344,211.00</u></b>
Less: Grant in aid Unspent during the Year 2015-2016	
- EWVGC	2,000.00
- MADHYAM	126,600.00
- JTT/MSP	2,018,476.00
- RATAN TATA	1,416,427.00
- NABARD	<u>240,000.00</u>
	3,803,503.00
Grant/Income Recognised during the Year 2015-16	<u><u>4,540,708.00</u></u>

**SCHEDULE - II**

<u>CURRENT LIABILITIES AND PROVISION AS ON 31.03.2015</u>	<u>AMOUNT (Rs)</u>
01 DCH/AHVV	
- Honorarium to Cluster in charge	71,000.00
02 DMFDP	
- Margin Money(SHG)	363,231.85
- Honorarium Payble	<u>149,500.00</u>
	512,731.85
03 General Fund	
- Salary Payable	61,000.00
04 AUDIT FEES & SERVICE TAX	43,700.00
<b>TOTAL</b>	<b><u><u>688,431.85</u></u></b>



  
Kedareswar Choudhury  
Secretary  
**Secretary**  
Darabar Sahitya Sansad



**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALUPATNA, KHURDA, ODISHA.  
 ADMIN. OFFICE : SODHUA, DALAKASOTI, BALUPATNA, KHURDA, ODISHA, INDIA.  
**SCHEDULE - III**

**FIXED ASSETS AND DEPRECIATION AS ON 31.03.2016**

Sl. No.	PARTICULARS	WDV as on 01.04.2014		Addition during year		Sales during the year	Total	Depreciation (%)	WDV as on 31.03.2016	
		Before 01.10.15	After 30.09.15	Before 01.10.15	After 30.09.15					
01	Books & Library.	5,950.45	-	-	-	-	5,950.45	0	5,950.45	
02	Land	20,420.00	-	-	-	-	20,420.00	0	20,420.00	
03	Gas Connection	1,800.00	-	-	-	-	1,800.00	0	1,800.00	
04	Building & Workshop	606,585.00	-	-	-	-	606,585.00	10	545,927.00	
05	Furniture & Fixture.	89,121.00	69,745.00	-	-	-	158,866.00	10	146,467.00	
06	Office Equipments	41,242.00	-	-	-	-	41,242.00	10	4,124.00	
07	Plant & Machineries	78,724.00	-	-	-	-	78,724.00	15	11,809.00	
08	Vehicle(04 Wheeler)	15,300.00	-	-	-	-	15,300.00	15	2,295.00	
09	Motor Cycle & Cycle	180,914.00	64,650.00	-	-	-	245,564.00	15	31,986.00	
10	Electrical Equipments	12,296.00	-	-	-	-	12,296.00	15	1,844.00	
11	Camera	35,049.00	-	-	-	-	35,049.00	15	5,257.00	
12	Computer & Assesones	19,896.00	13,700.00	-	53,000.00	-	86,596.00	60	36,058.00	
13	Projector	20,267.00	-	-	-	-	20,267.00	15	3,040.00	
<b>TOTAL</b>		<b>1,127,564.45</b>	<b>13,700.00</b>	<b>187,395.00</b>	-	-	<b>1,328,659.45</b>		<b>169,470.00</b>	<b>1,159,189.45</b>



Kedareswar Choudhury  
Secretary.

Secretary  
Darabar Sahitya Sansad

**DARABAR SAHITYA SANSAD (DSS)**

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**SCHEDULE - IV**

**RECEIVABLE FROM SHG'S AS ON 31.03.2016.**

<b><u>Particulars</u></b>	<b><u>AMOUNT (Rs.)</u></b>
SHG Loan	1,079,600.00
Insurance commission receivable	3,625.00
<b>Total:</b>	<b><u>1,083,225.00</u></b>



  
Kedareswar Choudhury  
Secretary

**Secretary**  
**Darabar Sahitya Sansad**

**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
 ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**SCHEDULE - V**

**CASH & BANK BALANCE AS ON 31.03.2016**

SL. No.	Project	Cash	Bank	Fixed Deposit	Total
<b>A FOREIGN</b>					
1	EWVGC	-	2,000.00	-	2,000.00
2	FC INTEREST	-	20,907.70	-	20,907.70
TOTAL:		-	<b>22,907.70</b>	-	<b>22,907.70</b>
<b>B INDIGENIOUS</b>					
1	MADHYAM	-	126,600.00	-	126,600.00
2	JTT/MSP	5,279.00	2,013,197.00	-	2,018,476.00
3	RATAN TATA	-	1,416,427.00	-	1,416,427.00
4	GENERAL FUND	6,083.32	513,648.23	27,000.00	546,731.55
TOTAL:		<b>11,362.32</b>	<b>4,069,872.23</b>	<b>27,000.00</b>	<b>4,108,234.55</b>
<b>GRAND TOTAL(A+B)</b>		<b>11,362.32</b>	<b>4,092,779.93</b>	<b>27,000.00</b>	<b>4,131,142.25</b>

**ANNEX TO SCHEDULE - V**

SL. No.	BANK/BRANCH	A/C NO.	AMOUNT (Rs)
01	SBI BHUBANESWAR (FC)	010378198542	22,907.70
02	SBI BHUBANESWAR	010378163096	1,417,427.10
03	SBI NARADA	011434542531	153,864.01
04	SBI NARADA	011434542542	384,480.31
05	PGB BALIPATANA	I-D-152	12,573.00
06	PGB BALIPATANA	I-D-153	894.00
07	PGB BALIPATANA	I-D-39	21,437.50
08	PGB BANAMALIPUR	SB-1063	4,680.32
09	UCO BANK BANAMALIPUR	SB-9004	3,811.00
10	UCO BANK, ASHOKA MARKET, BBSR	SB-67954	2,014,775.00
11	STATE BANK OF INDIA	CA-35361048771	55,929.99
<b>Total:</b>			<b>4,092,779.93</b>



  
 Kedareswar Choudhury  
 Secretary

**Secretary**  
**Darabar Sahitya Sansad**

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

NOTES ON ACCOUNTS ATTACHED TO AND FORMING PART OF THE BALANCE SHEET FOR THE FINANCIAL  
YEAR ENDED ON 31.03.2016

**A. SIGNIFICANT ACCOUNTING POLICIES :**

**A.SIGNIFICANT ACCOUNTING POLICIES**

- 01 Method of Accounting : Mercantile except interest on Fixed deposit recognised on realization basis.
- 02 Depreciation has been charged on the Fixed Assets on the written down value method as per the rate specified by the Income Tax Act.1961.
- 03 Fixed assets are stated in the Balance Sheet at Cost less depreciation
- 04 During the year, Grant - in - aid has been recognised as income on proportionate completion method and the unspent portion of the Grant-in-aid are shown under temporary restricted fund in the Balance Sheet.

**B. NOTES ON ACCOUNTS :**

- 01 The Organisation is yet to obtain closing balance confirmation certificates of interest free hand loan amounting to Rs.1,87,525.00,Current liabilities amounting to Rs.6,88,431.85,SHGs loan and Insurance receivable amounting to Rs.10,83,225.00,Program Advance amounting to Rs.40,000.00,Security deposit of Ormfed and Telephone amounting to Rs.2,500.00 each respectively and Bank Balance amounting to Rs.40,92,779.93
- 02 The Organisation is making effort to maintain a transparent Fixed Asset and Income Generation activity register
- 03 Loan Extended to SHG, JLG, individual borrowers and margin money payable are yet to be reconciled and confirmed.
- 04 Organisation is in the process of collecting the overdues amount from the SHG members.
- 05 Supporting to the programme expences incurred in the rural areas are obviously hand written & in cash.



  
Kedaeswar Choudhury  
Secretary

**Secretary**  
**Darabar Sahitya Sansad**