

# AUDIT REPORT

OF

## **DARABAR SAHITYA SANSAD (DSS)**

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

FOR THE YEAR ENDED ON  
**31ST MARCH, 2017**

: AUDITORS :

**SANJEEB KUMAR & ASSOCIATES**  
CHARTERED ACCOUNTANTS,  
475, ESEN DEN, ASIANA PLAZA ENTRY,  
KHANDAGIRI, AIGINIA, BHUBANESWAR-19  
ODISHA, INDIA,

**Independent Auditor's Report**  
**to the Management of Darabar Sahitya Sansad(DSS)**

***Report on the Financial Statements***

We have audited the accompanying financial statements of **DARABAR SAHITYA SANSAD** (An Organization registered under the Society registration Act, 1860), Functioning at : Sodhua,Po-Dalakasoti,Via-Balipatna,Dist-Khurda Odisha, India, which comprise the Balance Sheet as at 31<sup>st</sup> March 2017, the statement of Income and Expenditure, Receipt & Payment account for the period from 01.04.2016 to 31.03.2017 and a summary of significant accounting policies and other explanatory information.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and the Receipt & Payment of the Society in accordance with the accounting principles generally accepted in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of the material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Continued*



**Opinion**

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give a true and fair view in conformity with the accounting principles generally accepted in India, subject to the issues as expressed in para 1 to 6 in the notes on accounts

(a) In the case of the Balance Sheet, the state of affairs of the Society as at 31<sup>st</sup> March, 2017 .

(b) In the case of the Statement of Income and Expenditure, the excess of expenditure over income for the year ended on that date.

and

(c) In the case of Statement of Receipt and Payment account, the movement of cash during the period for the year ended on that date.

**We Report that**

- a. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
- b. In our opinion proper books of account as required by law have been kept by the Society so far as appears from our examination of those books.
- c. The Balance Sheet and Statement of Income and Expenditure deal with by this Report are in agreement with the books of account.

CA. Sanjeeb K. Mohanty,  
Partner,  
Membership No- 054142  
Firm Registration No. 319055E  
Bhubaneswar, Written on 06<sup>th</sup> October, 2017



## DARABAR SAHITYA SANSAD (DSS)

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA

### BALANCE SHEET AS ON 31ST MARCH 2017


LIABILITIES	AMOUNT (Rs)	ASSETS	AMOUNT (Rs)
<b>CAPITAL FUND</b>		<b>FIXED ASSETS</b>	
As per last Balance Sheet	1,634,863.85	(As per Schedule -III)	1,080,425.46
Less Excess of Expenditure over Income	<u>399,239.91</u>		
	1,235,623.94		
<b>TEMPORARY RESTRICTED FUND</b>			
Unspent Grant (As per Schedule - I)	981,203.00		
<b>LOAN LOSS RESERVE</b> (Provision for Doubtful Debt)	104,584.00		
<b>LOAN FROM RANG DE</b>	500,000.00	<b>CURRENT ASSETS</b>	
<b>INTEREST FREE HAND LOAN</b>		<b>LOANS &amp; ADVANCES</b>	
As per last Balance Sheet	187,525.00	Grant, SHGs loan & other receivable	772,125.00
Add Received during the year	18,900.00	(As per Schedule - IV)	
Less: Repayment during the year	<u>150,000.00</u>	Tax deducted at source	351.00
	56,425.00	Security Deposit (Ormfed)	2,500.00
		Security Deposit (Telephone)	2,500.00
<b>CURRENT LIABILITIES AND PROVISION</b> (As per Schedule - II)	526,431.85	Closing Cash & Bank Balance	<u>1,546,366.34</u>
		(As per Schedule - V)	2,323,842.34
	<u>3,404,267.79</u>		<u>3,404,267.79</u>

The above Balance Sheet, to the best of my/our belief contains a true account of the fund and liabilities and properties and assets of the Organisation as on 31.03.2017.

As per our separate report of even date.

CA. Sanjeeb K. Mohanta  
Partner



  
Kedaraswar Choudhury  
Secretary  
*Secretary*  
Darabar Sahitya Sansad  
Arapada, Khurda



**DARABAR SAHITYA SANSAD (DSS)**

REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017**

<u>EXPENDITURE</u>	<u>AMOUNT (Rs)</u>	<u>INCOME</u>	<u>AMOUNT (Rs)</u>
To <b>INDIGENEOUS EXPENCES</b>		By Grant-in-aid (As per Schedule - I)	5,964,661.00
- MADHYAM/Empowering Women Vegetables Growers Cooperatives	807,500.00	By Bank Interest	132,683.00
- RATAN TATA TRUST/Development of Black Dhokra	2,640,954.00	By Service charges	21,177.00
- JAMSETJI TATA TRUST/Migrant Population	1,903,847.00	By Membership Fees	6,300.00
- General Fund expenses	965,568.00	By Sale of Agriculture product	39,600.00
- DSS Dokra Micro Venture Loan/Rang De	129,437.50	By Sale of old scrap	11,250.00
To <b>FOREIGN EXPENCES</b>		By Community Contribution	8,000.00
- MADHYAM/Empowering Women Vegetables Growers Cooperatives(EWVGC)	367,744.00	By Staff Contribution	55,000.00
- MADHYAM/Strengthening Women Vegetables Growers Cooperatives(SWVGC)	108,000.00	By Craft sale	113,204.59
- Bank charges	637.00	By Hall Rent & Hostel Charges	3,900.00
		By House Rent	37,500.00
To Depreciation	166,244.00	By Exhibition Exp Reimbursment	39,991.00
		By Farmers contribution	60,625.00
To Audit fees	29,500.00	By Sale of Dhokra products	28,300.00
		By Excess of expenditure over income	399,239.91
	<u>6,921,431.50</u>		<u>6,921,431.50</u>

The above Income and Expenditure Account, to the best of my/our belief contains a true account of all the income and expenditure of the Organisation for the year ended on 31.03.2017.

As per our separate report of even date

CA. Sanjeeb K. Mohanta  
Partner



*Kew*  
Kedareswar Choudhury

Secretary

*Secretary*

*Darabar Sahitya Sansad  
Arapada, Khurda*

**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
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**CONSOLIDATED RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017**

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By <b>INDIGENEOUS EXPENCES</b>	
- Cash-in-hand	11,362.32	- MADHYAM/Empowering Women Vegetables Growers Cooperatives	607,500.00
- Cash-at-bank	4,092,779.93	- RATAN TATA TRUST/Development of Black Dhokra	2,712,834.00
Fixed deposits	27,000.00	4,131,142.25	
To Grant-in-aid		- JAMSETJI TATA TRUST/Migrant Population	1,913,847.00
- Foreign	475,244.00	- General Fund expenses	
- Indian	2,648,217.00	Programme Expenses	467,919.00
3,123,461.00		Administrative Expenses	507,899.00
To Bank Interest		Fixed Assets	17,600.00
- Foreign	4,127.00	Margin Money(SHG)	180,000.00
- Indian	128,556.00	Hand loan refund	150,000.00
132,683.00		1,323,418.00	
To Service charges	21,177.00	- DSS Dokra Micro Venture Loan/Rang De	
To Membership Fees	6,300.00	Purchases	122,350.00
To Sale of Agriculture product	39,600.00	Bank charges	837.50
To Sale of old Scrap	11,250.00	123,187.50	
To Community Contribution	8,000.00	By <b>FOREIGN EXPENCES</b>	
To Staff Contribution	55,000.00	- MADHYAM/Empowering Women Vegetables Growers Cooperatives(EWVGC)	367,744.00
To Craft Sale	113,204.59	- MADHYAM/Strengthening Women Vegetables Growers Cooperatives(SWVGC)	108,000.00
To Hall Rent & Hostel Charges	3,900.00	- Audit fees	20,000.00
To House Rent	37,500.00	- Bank charges	637.00
To Exhibition Exp Reburshment	39,991.00	By Closing balance	
To Farmers Contribution	60,625.00	- Cash-in-hand	1,892.46
To Sale of Dhokra products	26,300.00	- Cash-at-bank	1,517,473.88
To Loan from Rang De	500,000.00	- Fixed Deposit	27,000.00
To Security Deposit(House)	22,500.00	1,546,366.34	
To Hand loan	18,900.00		
To Program Advance Refund	40,000.00		
To Loan refund from SHGs	330,000.00		
	<b>8,723,533.84</b>		<b>8,723,533.84</b>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Organisation for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date:

CA Sanjeeb K. Mohanti  
Partner



*Ked*  
 Kedaraswar Choudhury  
 Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
 REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.  
 ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**RECEIPT & PAYMENT ACCOUNT RELATING TO FOREIGN CONTRIBUTION FOR  
 THE PERIOD FROM 01.04.2016 TO 31.03.2017.**

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By MADHYAM/Empowering Women Vegetables Growers Cooperatives(EWVGC)	367,744.00
- Cash-in-hand	-	By MADHYAM/Strengthening Women Vegetables Growers Cooperatives(SWVGC)	108,000.00
- Cash-at-bank	<u>22,907.70</u>	By Audit fees	20,000.00
To Grant-in-aid		By Bank Charges	637.00
- Madhyam Foundation	475,244.00	By Closing Balance	
To Bank interest	4,127.00	- Cash-in-hand	
		- Cash-at-bank	<u>5,897.70</u>
	<u>502,278.70</u>		<u>502,278.70</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the program for the period from 01.04.2016 to 31.03.2017

As per our separate report of even date.

CA Sanjeeb K. Mohanty  
 Partner



*K*  
 Kedareshwar Choudhury  
 Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
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RECEIPT & PAYMENT ACCOUNT RELATING TO EMPOWERING WOMEN OF VEGETABLE GROWERS CO-OPERATIVES(EWVGC)\* SUPPORTED BY AWO THOUGH MADHYAM FOUNDATION FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017

<u>RECEIPT</u>	<u>AMOUNT (Rs₹)</u>	<u>PAYMENT</u>	<u>AMOUNT (Rs₹)</u>
To Opening Balance		By <b>House hold level income enhanced</b>	
- Cash-at-bank	2,000.00	- 1.1.3 - On farm orientation by CRP to vegetable growers	32,400.00
To Grant-in-aid	365,744.00	By <b>Gender Based discrimination minimized and role of women in decision making enhanced</b>	
To Bank Interest	3,017.00	- 1.3.2- Organizing of sensitization training at field level on social issues	3,975.00
		- 1.3.3- Awareness programme for male members on gender based discriminatory	32,975.00
		By <b>Local Personnel</b>	
		- 5.2.7-Programme Manager (PNGO) Parttime -50%	98,370.00
		- 5.2.8- Paraprofessional/CE of the cooperative (PNGO) part time	100,584.00
		- 5.2.9- Accountant (PNGO) Part time -30%	39,690.00
		- Staff Insurance	1,900.00
		By <b>Project infrastructure</b>	
		- 5.4.1- Office Running Cost (PNGOs)	21,632.00
		- 5.4.4- Vehicle running cost (PNGOs)	15,403.00
		- 1.3.7 Street play	14,190.00
		- 6.2.1- Monitoring	6,625.00
		By <b>Closing Balance</b>	
		- Cash-in-hand	
		- Cash-at-bank	3,017.00
	<u>370,761.00</u>		<u>370,761.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of program for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date

CA. Sanjeeb K. Mohanta  
Partner



*Kedareshwar Choudhury*  
Kedareshwar Choudhury  
Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**



**DARABAR SAHITYA SANSAD (DSS)**  
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**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

RECEIPT & PAYMENT ACCOUNT RELATING TO "STRENGTHENING WOMEN OF VEGETABLE GROWERS CO-OPERATIVES(SWVGC)" SUPPORTED BY AWO THROUGH MADHYAM FOUNDATION FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017

<u>RECEIPT</u>	<u>AMOUNT (Rs)</u>		<u>AMOUNT (Rs)</u>
To Opening Balance	Nil	By Service charges to CRP	12,000.00
To Grant-in-aid	109,500.00	By MIS Management Expenses	6,000.00
To Bank Interest	473.00	By Service charges to CEO	54,000.00
		By Facilitaion support for linkage of govt	3,850.00
		By Facilitaion cost for PNGO	5,699.00
		By Field level Trg for Veg Growers	4,107.00
		By Field level Trg to Potential Growers	3,970.00
		By Field movement Expenses of CEO	5,680.00
		By Office rent of Coop	6,000.00
		By Sensitization to Coop Members on	3,920.00
		By Setting of Vigilance committee	1,844.00
		By Support for Mgt of Cooperative	930.00
		By Closing Balance	
		- Cas-in-hand	
		- Cash-at-bank	
		<u>1,973.00</u>	<u>1,973.00</u>
	<u>109,973.00</u>		<u>109,973.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the program for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date.

CA. Sanjeeb K. Mohanty  
Partner



*Kedareswar Choudhury*  
Kedareswar Choudhury  
Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

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**RECEIPTS & PAYMENTS ACCOUNT RELATING TO INDIGENEOUS CONTRIBUTION FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017**

RECEIPT	AMOUNT (Rs)	PAYMENT	AMOUNT (Rs)
To Opening Balance		By MADHYAM/Empowering Women Vegetables Growers Cooperatives	607,500.00
- Cash-in-hand	11,362.32		
- Cash-at-bank	4,069,872.23		
- Fixed deposits	<u>27,000.00</u>	By RATAN TATA TRUST/Development of Black Dhokra	2,712,834.00
	4,108,234.55		
To Grant-in-aid	2,648,217.00		
To Bank Interest	128,556.00	By JAMSETJI TATA TRUST/Migrant Population	1,913,847.00
To Service charges	21,177.00		
To Membership Fees	6,300.00	By General Fund expenses	
To Sale of Agriculture product	39,600.00	- Programme Expenses	487,919.00
To Sale of old scrap	11,250.00	- Administrative Expenses	507,899.00
To Community contribution	8,000.00	- Fixed Assets	17,600.00
To Staff Contribution	55,000.00	- Margin Money(SHG)	180,000.00
To Craft sale	113,204.59	- Hand loan Refund	<u>150,000.00</u>
To Hall Rent & Hostel Charges	3,900.00		1,323,418.00
To House Rent	37,500.00	By DSS Dokra Micro Venture Loan/Rang De	
To Sale of Dhokra products	28,300.00	- Purchases	122,350.00
To Exhibition Exp Remburshment	39,991.00	- Bank charges	<u>837.50</u>
To Farmers Contribution	60,625.00		123,187.50
To Security Deposit(House)	22,500.00		
To Loan from Rang De	500,000.00	By Closing balance	
To Hand loan	18,900.00	- Cash-in-hand	1,892.46
To Program Advance Refund	40,000.00	- Cash-at-bank	1,511,576.18
To Loan refund from SHGs	330,000.00	- Fixed Deposit	<u>27,000.00</u>
			1,540,468.64
	<u>8,221,255.14</u>		<u>8,221,255.14</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Organisation for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date.

CA. Sanjeeb K. Mohan  
Partner



*Kedareswar Choudhury*  
 Kedareswar Choudhury  
 Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
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**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

RECEIPTS & PAYMENTS ACCOUNT RELATING TO "EMPOWERING WOMEN VEGETABLE GROWERS (MKSP) IN THE KHURDA DISTRICTS OF ODISHA" SUPPORTED BY MADHYAM FOUNDATION, BHUBANESWAR FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By <b>Profiling of Mahilakisan</b>	
- Cash-in-hand		- Training on group management & Book keeping of SHG(For group leaders )	15,000.00
- Cash-at-bank	<u>126,600.00</u>	- Hand holding support for promotion & Strengthening of Producer Groups /SHGs	28,500.00
To Grant-in-aid	480,900.00	- Registration exp of Vegetable growers Cooperative	1,000.00
		- Management of cooperatives	18,000.00
		- Stationary and other exp of Cooperative	4,500.00
		- Training on Technological aspects of SRI ( <b>SRI &amp; Sustainable agriculture</b> )	9,325.00
		- Training on plant protection and intercultural operation on SRI	9,175.00
		- Training on soil testing & Crop Planning ( <b>Training on soil testing and soil health management</b> )	2,100.00
		- Training on soil health management with organic ways of vegetable cultivation ( <b>crop plang &amp; organic ways of veg cultivation</b> )	2,050.00
		- TOT on seed selection, treatment & preservation, grading sorting and interpreservation of vegetables	2,150.00
		- Training to leaders and PRI member	51,540.00
		- Exposure visit of Community to immersion site	46,220.00
		- Service charges to CRP	123,000.00
		- Service charges to Para professional	36,000.00
		- Reivew meeting of CRPs	4,925.00
		- Hiring charges of Cooperative building	20,000.00
		- Support of improved sickle @1per each Producer	25,000.00
		- Grant Support for "O" energy House hold Cold chamber for 3000 Vegetable	92,405.00



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*Kan*  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
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12)

- Grant support for purchasing of weight Measures to producer groups	9,000.00	
- Base line survey	1,850.00	
- End Line Survey	12,200.00	
- Public information disclosure	19,000.00	
- Social Audit	44,560.00	
- Facilitation and management of MIS	30,000.00	607,500.00
By Closing Balance		Nil

607,500.00


607,500.00

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2016 to 31.03.2017

As per our separate report of even date.

CA. Sanjeeb K. Mohapatra  
Partner



  
Kedareswar Chaudhury  
Secretary

*Secretary*  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**



**DARABAR SAHITYA SANSAD (DSS)**  
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RECEIPTS & PAYMENTS ACCOUNT RELATING TO "DEVELOPMENT OF BLACK DHOKRA CRAFT CLUSTER IN BARKHAMBA VILLAGE OF BALIGUDA BLOCK IN KANDHAMAL DISTRICT" SUPPORTED BY SIR RATAN TATA TRUST FOR THE PERIOD OF 1ST APRIL 2016 TO 31ST MARCH 2017

RECEIPTS	AMOUNT (Rs)	PAYMENTS	AMOUNT (Rs)
To Opening Balance		By 1.1.1 Project Coordinator	240,000.00
- Cash-in-hand		By 1.1.2 Project Supervisor	240,000.00
- Cas-at-bank	1,416,427.00	By 1.1.3 Project Manager (Part Time)	180,000.00
		By 1.2.1 Accountant (Part Time)	180,000.00
To Grant-in-aid	2,015,000.00	By 2.3 Inverter for field office	29,200.00
		By 2.3.1 Digital camera for design Lab(One)	29,500.00
To Bank Interest	44,112.00	By 2.3.2 Field Office Furniture, Fixture	16,415.00
		By 3.1.1 Baseline Study & Inception Reporort	10,000.00
		By 3.2.1 Skill Upgradation Trg Prg.	633,996.00
		By 3.2.2 Raw material bank	303,735.00
		By 3.2.3 Introduction of improved Tools	39,728.00
		By 3.3.1 Quarterly Monitoring	10,900.00
		By 3.4.3 Marketing Exposer(State)	23,484.00
		By 3.5.1 Travel to Trg. Fuel &Main	94,267.00
		By 3.5.2 Travel to Monitor Proj Site	80,920.00
		By 3.6.3 Consultancy for Marketing Linkage	150,000.00
		By 3.6.8 Travel for Marketing Linkage	62,301.00
		By 3.6.9 MIS cum Administrator	165,000.00
		By 3.6.10 Travel, Gen admin overhead at craft	40,406.00
		By 4.1. Advertisement & Recruitment Process	2,000.00
		By 4.2 Travel of admin/accounts persons to project site	13,950.00
		By 4.4. Filed Office Rent	60,000.00
		By 4.5. Electricity at Filed Office	7,100.00
		By 4.6. Telephone, internet & Postage	12,000.00
		By 4.7. Printing & Stationaries	16,045.00
		By 4.8 Repair&Maintenance	13,560.00
		By 4.9. Overhead Exp	78,327.00
		By Closing Balance	
		- Cash-in-hand	249.00
		- Cash-at-bank	762,456.00
			2,712,834.00
			762,705.00
	<u>3,475,539.00</u>		<u>3,475,539.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Programme for the period from 01.04.2016 to 31.03.2017

As per our separate report of even date

CA. Sanjeeb K. Mohanty  
Partner



*Kedar*  
Kedareswar Chaudhury  
Secretary

*Secretary*  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
**REGD. OFFICE : ARAPADA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA.**  
**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

RECEIPTS & PAYMENTS ACCOUNT RELATING TO "BIDESIA-2 UNDER THE TATA TRUST MIGRANT SUPPORT PROGRAM  
SUPPORTED BY JAMSETJI TATA TRUST FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017

RECEIPTS	AMOUNT (Rs)	PAYMENTS	AMOUNT (Rs)
To Opening Balance		By <b>PERSONNEL</b>	
- Cash-in-hand	5,279.00	- Programme manager	176,000.00
- Cash-at-bank	<u>2,013,197.00</u>	- Centre Coordinator	105,600.00
	2,018,476.00	- Field Officers	211,200.00
To Bank Interest	50,445.00	- MIS Assistant	88,000.00
		- Health & Livelihood officer	105,600.00
		- Accounts Officer	<u>132,000.00</u>
			818,400.00
		By <b>PROGRAM COST</b>	
		- Panchayat level Special camps	10,500.00
		- PRI Awareness camps	17,000.00
		- Printing of Outreach materials	11,250.00
		- Participation in local Melas & Fairs	2,500.00
		- Bank Account opening / Credit linking	1,860.00
		- Insurance linkage	1,930.00
		- Management and Financial literacy Trg. To collective leaders	3,000.00
		- Exposure to Collective Leaders	10,340.00
		- Financial Literacy and leadership Trg to women SHG leaders	24,250.00
		- Short term skill training in Household Enterprises(women)	95,820.00
		- Household Enterprise assistance(women)	49,200.00
		- Community Health Counsellors(14)	193,200.00
		- Health Awareness & Counselling Camps for left behind women	15,000.00
		- MCH,RCH and Counselling training for Women Health Counsellors	15,000.00
		- Annual health convention of women SHGs	20,000.00
		- Occupational Health awareness& Blood grouping Camps for Migrants	10,000.00
		- Skill counselling camps	12,500.00
		- Skill Training in Driving	87,220.00
		- Skill Training in Electrician & Motor rewinding	70,543.00
		- Study on Employment need &opportunities of Returnee Migrants	42,500.00
		- Legal Aid clinics	16,000.00
		- Training & Exposure to Project staff	15,500.00
		- Emmergency Labour Rescue fund	48,650.00
		- Printing of Lessons learnt,Case studies and project Report	10,000.00
		- Destination survey & Linkage	10,250.00
		- Block level stakeholders advocacy workshop on migration issues and inclusion	10,000.00
		- District level stakeholders advocacy workshop on migration issues and inclusion	<u>10,000.00</u>
			813,813.00



Cont p/2

*Secretary*  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

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**ADMN. OFFICE : SODHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.**

(2)

By	<b>OVERHEAD COST</b>		
-	Travel for 1 Kendra & central office	74,726.00	
-	Stationery, telephone, postage, internet	35,685.00	
-	House rent for 1 Kendra	40,000.00	
-	Electricity, water & maintenance	33,413.00	
-	Repair & Maintenance of vehicles and computers	23,735.00	
-	Audit fees	10,000.00	
-	Mediclaim/Accidental Insurance	<u>64,075.00</u>	281,634.00
By	Closing Balance		
-	Cash-in-hand		
-	Cash-at-bank	<u>155,074.00</u>	155,074.00

2,068,921.00

2,068,921.00

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date

CA Sanjeeb K. Mohan  
Partner



*Kedareshwar Chaudhury*  
Secretary

*Secretary*  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**  
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**RECEIPT & PAYMENT ACCOUNT RELATING TO DSS DOKRA MICRO VENTURE LOAN SUPPORTED BY RANG DE FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017**

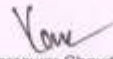
<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance	Nil	By Purchases	122,350.00
To Loan	500,000.00	By Bank charges	837.50
To Sale of Dhokra products	28,300.00	By Closing Balance	
		- Cash in hand	
		- Cash at bank	405,112.50
	<u>528,300.00</u>		<u>405,112.50</u>
			<u>528,300.00</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date

CA: Sanjeeb K. Mohanty  
Partner



  
Kedareshwar Chaudhury  
Secretary

**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**



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RECEIPT & PAYMENT ACCOUNT RELATING TO "GENERAL FUND" FOR THE PERIOD FROM 01.04.2016 TO 31.03.2017

<u>RECEIPTS</u>	<u>AMOUNT (Rs)</u>	<u>PAYMENTS</u>	<u>AMOUNT (Rs)</u>
To Opening Balance		By <b>Programme Expenses</b>	
- Cash in hand	6,083.32	- Production & demonstration of Dokara Exp.	30,000.00
- Cash at bank	513,648.23	- Classical School Expenses	28,380.00
- Fixed deposit	27,000.00	- NABARD-Seed village programme	122,325.00
	546,731.55	- NABARD-FPO	181,566.00
To Grant-in-aid		- Usha Sita Training Expenses	8,145.00
- NABARD	74,310.00	- Financial Inclusion Expenses	57,512.00
- Gram Uthan(Usha)	78,007.00	- Exhibition Expenses	39,991.00
	152,317.00		467,919.00
To Service Charges from		By <b>Administrative Expenses</b>	
- EPC (Rang De)	21,177.00	- Staff Salary	231,250.00
To Bank Interest	33,999.00	- Office Rent	128,000.00
To Membership Fees	6,300.00	- Electricity charges	30,876.00
To Sale of Agriculture product	39,800.00	- Bank charges	864.00
To Sale of old Scrap	11,250.00	- Fuel and maintenance	11,577.00
To Community Contribution	8,000.00	- Telephone Stationary & postage	42,287.00
To Staff Contribution	55,000.00	- Repair & maintenance	9,569.00
To Craft Sale	113,204.59	- G B Meeting Expenses	8,000.00
To Hall Rent & Hostel Charges	3,900.00	- Meeting Expenses	2,594.00
To House Rent	37,500.00	- Website Design	7,877.00
To Exhibition Exp Remburshment	39,991.00	- Rang De meeting expenses	11,305.00
To Farmers Contribution	80,625.00	- Consultancy charges	10,000.00
To Security Deposit(House)	22,500.00	- Audit fees	13,700.00
To Program Advance Refund	40,000.00	By <b>Fixed Assets</b>	
To Loan refund from SHGs	330,000.00	- Air-Cooler	8,800.00
To Hand loan	18,900.00	- Fan	8,800.00
		By Hand loan refund	150,000.00
		By Margin Money(SHG)	180,000.00
		By Closing Balance	
		- Cash in hand	1,643.46
		- Cash at bank	188,933.68
		- Fixed deposits	27,000.00
			217,577.14
	<u>1,540,995.14</u>		<u>1,540,995.14</u>

The above Receipts and Payments Account, to the best of my/our belief contains a true account of the movement of cash of the Project for the period from 01.04.2016 to 31.03.2017.

As per our separate report of even date

CA Sanjeeb K. Mohan  
Partner



*Kedareswar Chaudhury*  
Kedareswar Chaudhury  
Secretary  
**Secretary**  
**Darabar Sahitya Sansad**  
**Arapada, Khurda**

**DARABAR SAHITYA SANSAD (DSS)**

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**SCHEDULE - I**

**TEMPORARY RESTRICTED FUND/UNSPENT GRANT AS ON 31.03.2017**


		AMOUNT (Rs)
Opening Balance as on 01.04.2016		3,803,603.00
Grant in aid received during the year 2016-17	3,123,461.00	
Add: Grant Receivable	<u>18,900.00</u>	3,142,361.00
Total		<u>6,945,864.00</u>
Less: Grant in aid Unspent during the Year 2016-17		
- SRTT	762,705.00	
- JTT/MSP	155,074.00	
- EWVGC	3,017.00	
- SWVGC	1,973.00	
- NABARD	<u>58,434.00</u>	981,203.00
Grant/Income Recognised during the Year 2016-17		<u>5,964,661.00</u>

**SCHEDULE - II**

**CURRENT LIABILITIES AND PROVISION AS ON 31.03.2017**

		AMOUNT (Rs)
01 DCH/AHVV		
- Honorarium to Cluster in charge		71,000.00
02 DMFDP		
- Margin Money(SHG)	183,231.85	
- Honorarium Payble	<u>149,500.00</u>	332,731.85
03 General Fund		
- Salary Payable		61,000.00
04 Security Deposit(House)		22,500.00
05 Rang De interest		6,250.00
06 Consultancy fees		3,450.00
07 Audit fees		29,500.00
TOTAL		<u>526,431.85</u>



  
Kedaraswar Choudhury  
Secretary  
Darabar Sahitya Sansad  
Arpada, Khurda

**DARABAR SAHIYA SANSAD (DSS)**  
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 ADMN. OFFICE : SOOHUA, DALAKASOTI, BALIPATNA, KHURDA, ODISHA, INDIA.

**SCHEDULE - III**  
**FIXED ASSETS AND DEPRECIATION AS ON 31.03.2017**

Sl. No.	PARTICULARS	WDV as on 01.04.2016		Addition during year		Sales during this year	Total	Depreciation	WDV as on 31.03.2017
		Rs		Rs					
		Before 01.10.16	After 30.09.16	Before 01.10.16	After 30.09.16	(%)			
01	Books & Library.	5,950.45	-	-	-	-	5,950.45	0	5,950.45
02	Land.	20,420.00	-	-	-	-	20,420.00	0	20,420.00
03	Gas Connection	1,800.00	-	-	-	-	1,800.00	0	1,800.00
04	Building & Workshed	545,927.00	-	-	-	-	545,927.00	10	491,334.00
05	Furniture & Fixture.	145,467.00	21,980.00	-	-	-	168,447.00	10	151,602.00
06	Office Equipments	37,118.00	-	-	-	-	37,118.00	10	33,406.00
07	Plant & Machinaries	66,915.00	-	-	-	-	66,915.00	15	56,878.00
08	Vehicle(04 Wheeler)	13,005.00	-	-	-	-	13,005.00	15	11,054.00
09	Motor Cycle & Cycle	213,575.00	-	-	-	-	213,575.00	15	181,541.00
10	Electrical Equipments	10,452.00	38,000.00	-	-	-	48,452.00	15	41,184.00
11	Camera	29,792.00	29,500.00	-	-	-	59,292.00	15	50,398.00
12	Computer & Accessories	50,538.00	-	-	-	-	50,538.00	60	20,215.00
13	Projector	17,227.00	-	-	-	-	17,227.00	15	14,643.00
<b>TOTAL:</b>		<b>1,159,189.45</b>	<b>89,480.00</b>	-	-	-	<b>1,248,669.45</b>		<b>1,080,425.45</b>



  
 Kedaraswar Choudhury  
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**SCHEDULE - IV**

**GRANT, SHG LAON AND OTHER RECEIVABLE AS ON 31.03.2017**

<u>Particulars</u>	<u>AMOUNT (Rs)</u>
- SHG Loan	749,600.00
- Insurance commision	3,825.00
- Grant receivable from NABARD	18,900.00
<b>Total:</b>	<b><u><u>772,325.00</u></u></b>



  
Kedareswar Choudhury  
Secretary  
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*Darabar Sahitya Sansad*  
*Arapada, Khurda*



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**SCHEDULE - V**

**CASH & BANK BALANCE AS ON 31.03.2017**

SL. No.	Project	Cash	Bank	Fixed Deposits	Total
<b>A</b>	<b>FOREIGN</b>				
1	EWVGC	-	3,017.00	-	3,017.00
2	SWVGC	-	1,973.00	-	1,973.00
3	FC INTEREST	-	907.70	-	907.70
<b>TOTAL:</b>		-	<b>5,897.70</b>	-	<b>5,897.70</b>
<b>B</b>	<b>INDIGENIOUS</b>				
1	MKSP	-	-	-	-
2	SRTT	249.00	762,456.00	-	762,705.00
3	JTT/MSP	-	155,074.00	-	155,074.00
4	DSS Dokra Micro Venture	-	405,112.50	-	405,112.50
5	GENERAL FUND	1,843.46	188,933.68	27,000.00	217,577.14
<b>TOTAL:</b>		<b>1,892.46</b>	<b>1,511,576.18</b>	<b>27,000.00</b>	<b>1,540,468.64</b>
<b>GRAND TOTAL(A+B)</b>		<b>1,892.46</b>	<b>1,517,473.88</b>	<b>27,000.00</b>	<b>1,546,366.34</b>

**ANNEX TO SCHEDULE - V**

SL. No.	BANK/BRANCH	A/C NO.	AMOUNT (Rs)
01	SBI BHUBANESWAR (FC)	010378198542	5,897.70
02	SBI BHUBANESWAR	010378163096	770,386.10
03	SBI NARADA	011434542531	42,533.01
04	SBI NARADA	011434542542	81,786.31
05	PGB BALIPATANA	I-D-152	13,083.00
06	PGB BALIPATANA	I-D-153	930.00
07	PGB BALIPATANA	I-D-39	22,306.50
08	PGB BANAMALIPUR	SB-1063	4,812.32
09	UCO BANK BANAMALIPUR	SB-9004	3,966.00
10	UCO BANK ASHOKA MARKET.	ISB-67954	156,652.00
11	STATE BANK OF INDIA	CA-8771	10,008.44
12	STATE BANK OF INDIA	CA-00377	405,112.50
<b>Total:</b>			<b>1,517,473.88</b>



  
 Kedarwar Choudhury  
 Secretary  
**Secretary**  
 Darabar Sahitya Sansad  
 Arapada, Khurda

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NOTES ON ACCOUNTS ATTACHED TO AND FORMING PART OF THE BALANCE SHEET FOR THE FINANCIAL  
YEAR ENDED ON 31.03.2017

**A. SIGNIFICANT ACCOUNTING POLICIES :**

**A.SIGNIFICANT ACCOUNTING POLICIES**

- 01 Method of Accounting : Mercantile except interest on Fixed deposit recognised on realization basis.
- 02 Depreciation has been charged on the Fixed Assets on the written down value method as per the rate specified by the Income Tax Act.1961.
- 03 Fixed assets are stated in the Balance Sheet at Cost less depreciation
- 04 During the year, Grant - in - aid has been recognised as income on proportionate completion method and the unspent portion of the Grant-in-aid are shown under temporary restricted fund in the Balance Sheet.

**B. NOTES ON ACCOUNTS :**

- 01 The Organisation is yet to obtain closing balance confirmation certificates of Rang De loan of Rs.5,00,000/-, Interest free hand loan of Rs.56,425/-, Current liabilities amounting to Rs.5,26,431.85, Grant, SHGs loan and other receivable of Rs.7,72,125/-, Tax Deducted at Source of Rs.351/-, Security deposit of Omfed and Telephone of Rs.2,500/- each respectively and Bank Balance of Rs.15,17,473.88
- 02 The Organisation is making effort to maintain a transparent Fixed Asset and Income Generation activity register
- 03 Loan Extended to SHG, JLG, individual borrowers and margin money payable are yet to be reconciled and confirmed.
- 04 Organisation is in the process of collecting the overdues amount from the SHG members.
- 05 Supporting to the programme expences incurred in the rural areas are obviously hand written & in cash.
- 06 Original bills and vouchers of AWO supported project are submitted as per the TOR of the sanction to Madhyam Foundation, the first receiptant of the Grant.



  
Kedareswar Choudhury  
Secretary  
*Secretary*  
*Darabar Sahitya Sansad*  
*Arapada, Khurda*